

**Board of Directors Meeting  
Monday, June 28, 2021 4:00 pm**

Location: **Virtual Conferencing**

<https://global.gotomeeting.com/join/555017813>

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Access Code: 555-017-813

	TOPIC	PRESENTER	MINUTES
1	Call to Order/Opening Prayer/Introductions/Roll Call	Jacqueline Evans	Chair called the meeting to order and opened in prayer. Roll call was held with quorum reached.
2	Approval of the Minutes – <i>voting approval needed</i>	Debbie Brown	Vice-Chair motioned to accept the Minutes with a second by Karen Bowers; motion carried unanimously
	OLD BUSINESS	PRESENTER	MINUTES
3	Treasurer's Report – <i>voting approval needed</i>	Debbie Brown	Dee Taylor motioned to accept the Treasurer's Report with a second by Semone Pemberton; motion carried unanimously
4	New Membership Forms	Debbie Brown	New Members presented were: Tony Fairley, Rev. Michael Mathis, and Jennifer Simmons
	UPDATES/ NEW BUSINESS	PRESENTER	MINUTES
5	<p><b>Committees:</b></p> <p><u><i>Please Join One!</i></u></p> <ul style="list-style-type: none"> <li>• <b>Executive:</b> Jaqueline Evans</li> <li>• <b>Planning &amp; Development:</b> Chris Cauley</li> <li>• <b>Governance:</b> TBA by Chair and voted upon by BOD</li> <li>• <b>Performance Evaluation &amp; Grants Review:</b> TBA by Chair and voted upon by BOD</li> <li>• <b>HMIS/CE:</b> Alex Baker</li> <li>• <b>Finance:</b> Debbie Brown, Interim Treasurer</li> </ul> <p><b>*Please Note: Due to COVID-19, Committee meetings are subject to change their location to virtual as they see fit.</b></p>	Jacqueline Evans Chris Cauley Alex Baker Debbie Brown	Chris was not present so no report given. Alex Baker stated the HMIS/CE brought to the Executive Committee the CCF Grant Final Report where additional action was asked for. That he didn't know what the outcome was but certification was to be requested from the agency. Debbie Brown stated the Finance Committee wanted to bring to the table that on 10/9/2020, Alliance gave the CoC \$1000 for Landlord Engagement. The Finance Committee is asking the Board Chair to contact Alliance in writing exactly what the expectations are for this money and what did they see this Landlord Engagement to be. Laressa Witt stated she was happy to respond in writing. Chair stated she would email Laressa tonight to get instructions.
6	Strategic Plan - Information	Cindy Crain	Cindy shared the powerpoint presentation and asked for questions. Laressa Witt stated that one thing that is not on this report was that we do have quite a bit of affordable housing yet the issue is accessing

			<p>it. Cindy shared this was a 625-person survey and looking at the naysayers, there are a lot of people that do not see the work being done but only see the homeless. Dee shared that we need to toot our own horn better. Laressa shared that we do not do a good job selling our story so how can we do this better? Also, who is tracking the Strategic Plan in making sure the story that we are telling through the Strategic Plan is actually being seen? Who puts it on the website and what is the matrix to be used and the plan? Dee stated that the County would be responsible for this concerning the plan however the CoC will have to decide if we want to adopt this as our plan and that the Planning &amp; Development Committee is looking at this to see what parts should be in our action plan. Cindy stated that as was discussed in the Retreat, it all comes down to who's logo goes on the plan. That having two plans where one is from the City and one is from the CoC that it makes it difficult and that the community doesn't want to see friction so get behind the plan. Destiny shared that she would do better about getting information to Debbie to get on the website Dashboard. Laressa asked what is the next step with this plan. Dee shared that Cindy would be presenting this to the Board of County Commissioners on August 2<sup>nd</sup> and we would see what comments they had but that this would not stop us from using it. That the City, County and CoC could adopt it since it was basically the community's input.</p>
7	<p><b>FMHA/COC MOU – discussion and vote</b></p>	<p>Jacqueline Evans</p>	<p>Orlando Smith asked via chat if there is an established process yet for assigning Emergency Housing Vouchers to homeless individuals and families who qualify? What is the collaboration between Coordinated Entry and Fayetteville Housing Authority which received 33 vouchers out of last month's distribution? Chair stated we were going to address this now for discussion and vote. Chair asked if Orlando received a copy of the MOU to which he stated he had not. Secretary stated that the MOU only went to the Board. Laressa Witt stated this was disappointing ...you know...we want to review it before it is voted on. Laressa then asked if you all were supposed to vote on the Strategic Plan? Chair stated no. Dee stated no as well. Chair asked Dee to give a brief overview of the MOU. She shared that Ed Sido, who could not be at this meeting; that this had to be signed by July 1<sup>st</sup> according to HUD. Dee gave an overview. There were some concerns of the language to be included in the MOU. She forwarded comments to Ed who also shared with legal. She is not sure where they are with the comments. So, we make changes or we just approve as is. Something has to be decided within the next day or two. Chair asked if referrals would be going through CE to which Dee stated yes, the housing authority would have to accept the referrals through CE because it is targeting special populations which is the homeless. Destiny shared they were getting a lot of calls. Folks are calling but they do not have any knowledge of others. Orlando Smith asked if we have someone with needs are they to call CE, as he does so, but how does that work with return calls. Dee stated if he felt the person was not able to complete this on their own, then until he was comfortable, he could assist with the process. Destiny shared that the person is living somewhere so they are Category 2, not homeless. Orlando shared this mother of 3 young children is in a domestic violence situation and moved out of the situation moving in with her</p>



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			<p>mother but that this was only 2-3 houses down from the abuser and she did not feel comfortable so she has now moved into a storage space. He told her to call CE and she reported back that she was told she would get a call back but she has not received that call back. So, with cases like that how can he clarify the situation? Destiny stated with DV cases, they are to go through the Care Center and doesn't have to go through CE. The Care Center will make the referral to CE because they keep DV cases private. Orlando shared that DSS Care Center gave her a list of specific places to call and that was the extent of what she got so would the Care Center have called CE on her behalf? Destiny stated correct that these don't go through HMIS. That if someone contacts CE, they contact the Care Center or the 800# to assist with screening DV. That sometimes the customers do not answer the questions the same and so they do not qualify for services. That if the Care Center doesn't answer, CE will contact the 800# to find out what's going on with the case. Orlando asked that if the Care Center would necessarily inform the caller of the person that they are going to be referring them to CE? Destiny confirmed stating they normally call the cell number because that's the number we put in the case system and login. That the person has to be in the county and if they don't qualify, we connect to 800#. Orlando stated he would get back with the DV mother to see if she has gotten any follow up with this. That the mother was not aware that her name or number would be forwarded. Destiny stated that sometimes persons will not qualify for local Care Center and she didn't know of this as she wasn't on the screening and they'll give them resources and that's going to come down to the screening process itself. That she would have to know what was found in the screening process to know if they qualified for immediate services. Chair asked if there were other comments about the MOU. Laressa Witt stated she was glad to see that Section 3 included Permanent Supportive Housing language. Secretary motioned that we do not accept the MOU until further language is added. She continued sharing that there is currently not CoC Contacts added and other language needed to be expressed for the roles and responsibilities. Destiny asked if the Secretary was asking for information about CE or about the CoC. Secretary stated the CoC Liaison and other CoC individuals were not listed at this time. Dee asked for the motion to be repeated and Secretary repeated her motion. Dee stated she would like to add a date with the document but then realized that this would come during the discussion. Secretary stated that according to Robert's Rules of Order, there must be a second before discussion could occur or that the motion not receive a second and die. Semone Pemberton made the second and stated that her hesitancy was that she wanted to send it over with the options. Dee stated that she had Ed Sido on the phone. Ed shared that he had reviewed the comments. That these comments could be included so do it. That it needed to be in place by the end of June 2021. That this was a live document so it can always be amended. Dee shared that we would get back with him and Ed stated he would get back to us within 24 hours. Laressa Witt asked was the motion that the MOU not be voted on until the name and providers had been identified? Wasn't that Destiny and CHN. Secretary stated there were other things than just this. Dee stated there was specific information</p>
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8	<b>310 Green Street Office – clean out by June 30th</b>	Jacqueline Evans	<p>Chair stated that the office needed to be cleaned out by June 30<sup>th</sup>. That some suggestions were to ask BOD to send out email letting agencies know of items or we could leave the items there for the next agency that would be housing that space. Secretary stated that everything had been claimed.</p>
9	<b>Salvation Army – bed situation</b>	Shelley Hudson	<p>Chair shared that Shelley Hudson could not be at today’s meeting however Shelley did have the following to share: “During COVID-19, we had to reduce the number of beds due to social distancing. We also provided shelter to single women because the Hope Center shut down. We have 4 beds for single men, 4 beds for single women and 6 family rooms. We took one family room off-line for any resident that showed symptoms or required isolation based on CDC guidelines. Typically, residents can stay up to 90 days however, we have been following the eviction moratorium guidelines since it is harder for our residents to find affordable housing. During White Flag, we were able to add 16 additional beds for overnight shelter at our location and 10 additional beds for single men at the Hope Center. Our capacity for White flag was 26 total including the Hope Center. We operated the Hope Center only during White Flag Season (December thru April). Pre-COVID Bed Numbers: Shelter-54; White Flag (our location only)-44; Hope Center-21 Single Women only. CDC Guidelines stated congregate sheltering was to be a last resort. Consequently, we were not at capacity for families. However, pre-COVID, we were at capacity for single men and families. If you have additional questions, please contact me at <a href="mailto:shelly.a.hudson@uss.salvationarmy.org">shelly.a.hudson@uss.salvationarmy.org</a> or (90) 483-8119 ext. 66490.” Chair stated that we were supposed to have voted on the HMIS/CE CCF final report and we did not do that. Were there any questions? Karen Bowens shared that Alex stated something about having taken this to the Executive Committee and the Board was supposed to be presented with what was added to the report. What was he referencing? Chair asked Secretary to share. Secretary stated that there had been concerns about the numbers presented on the spreadsheet; if those were accurate numbers. Chair stated that because we needed to get this report voted on, as it was due this coming Friday, as well as the MOU, to please be checking your emails in order for us to move forward, signed and agreed upon by the Board. Pearlie Hodges wanted to make a suggestion. That the housing</p>

			authority attorney had reviewed the MOU and approved it. So, we may want to make sure that they had signed off on this document before we moved forward. Chair stated that since we did not have quorum that we did not have time to present another motion. Pearlie stated she was just making a suggestion that we ensure the housing authority had indeed had legal look at this before it was signed off on by the Board. Secretary stated there was quorum once again. Chair stated she did not feel comfortable about moving forward on Alex's report. That we needed to make sure the information was correct before moving forward with this report. That everyone should be on the lookout for the emails concerning the Final Report and the MOU.
10	<b>Announcements/ Additions</b> Reports that will be submitted to the BOD monthly	Open	Due to time, nothing was discussed.
11	<b>Next Meeting Dates:</b> <ul style="list-style-type: none"> <li>• Finance Committee: July 13, 2021 11:00 a.m.</li> <li>• Planning &amp; Development:</li> <li>• HMIS/CE:</li> <li>• Executive Committee: July 19, 2021 4:00 p.m.</li> <li>CoC BOD: July 26, 2021 4:00 pm.</li> </ul>	Tiffany Johnson	Due to time, dates were not given.
12	<ul style="list-style-type: none"> <li>• <b>Adjournment – Voting approval needed</b></li> </ul>	Jacqueline Evans	Chair asked if someone would motion to adjourn. Semone motioned to adjourn with second by Dee Taylor. Chair closed in prayer. Meeting was adjourned.