

COC SPECIAL BOAD MEETING
AGENDA MINUTES
6/26/20

ZOOM: <https://alliancehealthplan.zoom.us/meeting/register/JMvcO-spjlsGdOY7Zbl-nPMAcdVTsG1k1ya>

Topics:

1. Emergency Solutions Grant (ESG) Application (Current and New Components)

Chairperson stated Dee or Devon would be running the meeting since there was a possibility that Alliance might apply for ESG dollars. It was also stated that if anyone on the Board was going to apply for the grant that they should abstain from the discussion and voting. Dee gave an overview of the contents of this meeting. Dee gave overview of what the ESG grant is and that it comes from HUD. Examples of what could be included in the grant application were addressed. HMIS is funded through the City and the County so this-HMIS would not be something needed. Dee shared that the application process usually started in the late summer to early fall. The grant cycle starts January 1 and goes through December 31 so we are in that grant cycle. However, since COVID-19, all types of funding have been coming down for different types of programs and this program is \$440,822 for our community. There is a tight deadline with this so the BOD will need to make a decision. Dee continued that the IP would go out today with instructions. The Lead Agency will be submitting electronically via the Smartsheet provided by the NC ESG Office. Dee asked Laressa to share about the Back@Home model giving a comparison. Laressa shared that Back@Home is a Rapid Rehousing model where case managers do everything with a faster process allowed. The case managers have added support from the state through Department of Health and Human Services and NC Coalition to End Homelessness and Housing Refinance Agency. Technical assistance is provided. Tracks the number getting housed throughout the state. The funding could cross CoC lines. Laressa stated that we've had discussions with the state as to moving to MICAH and which CoC we'll be working with. That agencies/providers could only apply through the CoC whereas the CoC can do the bigger package.

- a. Allocation Amount (\$440,822) for community
- b. Eligible Components
- c. Back@Home Model Overview

2. Proposed Application Submission Timeline

Dee shared the proposed application submission timeline. All applications will be submitted in Smartsheet by going into the state's website. Once we decide if we will or will not use the Back@Home Model, if we do go with it, the applications will be reviewed by the state and not at the CoC level. Otherwise, the applications will be reviewed by the local CoC Grants Review Committee. If we opt out of Back@Home, then the CoC will have to prepare a Letter of Justification to the state. Devon stated that the contract start date may go back to when the emergency was declared but there hasn't been a decision made yet.

- a. July 7, 2020: Letter of Justification Due to the State
- b. **July 8, 2020:** All Project Applications due in Smartsheet to be reviewed by Grant Review Committee
- c. July 9 – 14, 2020: Grant Review Committee Review and Evaluate Applications
- d. July 14, 2020: Notification sent to applicants
- e. July 15, 2020: Deadline for applicants to appeal
- f. July 16 – 17, 2020: Regional and Project Applications are finalized and submitted in Smartsheet.
- g. July 1, 2020: Contract Start Date
- h. If opting in Back@Home, then Back@Home project applications for emergency crisis response are reviewed by CoC Grants Review Committee and submitted through Smartsheet. Back@Home project applications for housing stabilization **are submitted directly to the State for review.** Letters of support from the CoC must be included. If opting out of Back@Home, then all applications are reviewed by CoC and submitted through Smartsheet. Applications accepted on a rolling basis with deadline being July 17, 2020.

3. Actions Requiring Board Decision (Letters of Justification is due by July 7)

Dee reviewed the actions needing to be taken by the BOD today as listed below. Secretary noted there was not a quorum. Chairperson asked the Secretary to do a roll call. Roll call was taken and found that Laressa Witt, Shelley Hudson, Debbie Brown, Dee Taylor, Karen Bowens were present. Since there wasn't a quorum, Dee stated that maybe an email could be sent out today to get the BOD vote. Dee continued with the action process. She wanted to let everyone know that the Lead Agency did not want to be the Fiscal Sponsor and would not serve as such. This means that the agencies would have a direct contract with the state. Dee asked if there were any questions from anyone on the call. Karen asked for a comparison to be made again. Laressa reviewed. Dee gave input as to the application process and what was needed, i.e.: case manager and that you have the capacity. Vice-Chairperson wanted to let us know that the Treasurer was on her phone and could the Secretary hear her. It was confirmed that the Secretary could hear the Treasurer. The Secretary stated this does make a quorum.

- a. Does the Board agree with the Emergency Crisis maximum allocation percentage of 40% ((\$176,329) and the Housing Stabilization's minimum allocation percentage of 60% (\$264,493). *Motion was made by Dee to accept the maximum and minimum allocation percentages recommended by the state. Karen Bowens made the second. Laressa and Shelley abstained. Those in favor of the motion: Ivonne Anton, Karen Bowens, Dee Taylor, Debbie Brown. No opposed votes. Motion carried.*
- b. Does the Board want to use the Back@Home model? *Motion was made by Karen that we use the Back@Home Model. Ivonne made the second. Laressa, Dee and Shelley abstained. Those in favor of the motion: Ivonne Anton, Karen Bowens, Debbie Brown. No opposed votes. Motion carried.*
- c. Does the CoC want a Fiscal Sponsor? *Motion was made by Dee that we do not select a fiscal sponsor. Second made by Ivonne Anton. Laressa and Shelley abstained. Those in favor of the motion: Ivonne Anton, Karen Bowens, Dee Taylor, Debbie Brown. No opposed votes. Motion carried.*

Chairperson adjourned the meeting.